

COVER SHEET 2017 GRANTS - ORRVILLE AREA UNITED WAY

Panel 1

AGENCY NAME: Orrville Area Boys & Girls Club

Mission Statement: The Orrville Area Boys & Girls Club is devoted to the personal development of the young men and women in our communities. With special concern for the disadvantaged, we pledge to help young people to become well-adjusted adults, to learn to serve others and to succeed to their own potential through planned, organized programs.

AGENCY DIRECTOR/PRESIDENT: Name Kevin Platz

Telephone (330) 683-4888 Fax (330) 683-3119 E-Mail kplatz@oabgc.org

Board President: Name Amberly Wolf

Address 820 N Ella St City Orrville E-Mail AmberlyWolf@discoverfirstnational.com

Compute your Agency's overhead using your most recent 990 using one of these two formulas:

Compute your Agency's overhead using your most recent 990 using this formula

Add Management & General (Part IX, Line 25, Column C)		\$	<u>110,773</u>
Fundraising (Column D)	+	\$	<u>4,022</u>
	=	\$	<u>114,795</u>
TOTAL			
Divide total by Part VIII, Line 12, Column A (Total Expenses)			<u>16</u> %

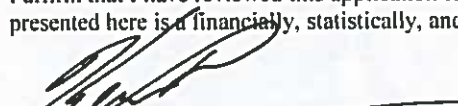
Program Funding Requests: NOTE: "Funded Last Year" is the amount you were awarded not those requested.

Program Names for Which You Are Requesting Funding

1) Social Recreation and Leadership Development			New Request? No
\$ Requested	\$ Funded Last Year		
\$ 19,600	\$ 19,600 18,600		
2) Personal and Educational Programs			New Request? No
\$ Requested	\$ Funded Last Year		
\$ 19,600	\$ 19,600 18,600		
3) Health and Physical Education			New Request? No
\$ Requested	\$ Funded Last Year		
\$ 25,000	\$ 19,500 18,500		
4) Special Programs and the Arts			New Request? No
\$ Requested	\$ Funded Last Year		
\$ 60,800	\$ 46,550		

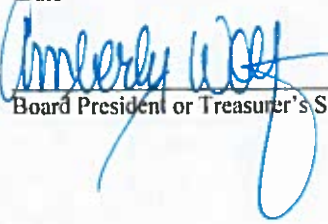
\$ 125,000 Sum Total of all Dollars Requested

I affirm that I have reviewed this application for funding, and, to the best of my knowledge, confirm that the information presented here is a financially, statistically, and programmatically accurate representation of our agency.


Chief Professional Officer Signature

9-8-16
Date

Amberly Wolf, President
Board President or Treasurer's Name (Please indicate which)


Board President or Treasurer's Signature

9-8-2016
Date

2017 Program Information

Please use a separate form for each program.

1. Agency: Orrville Area Boys and Girls Club

2. Program Name: Special Programs and the Arts

A. Based on the targeted outcomes of this program, from which of the following community impact areas are you requesting funding?

Nurturing Children & Youth

(Provides positive outcomes that help children and youth succeed in school and develop into successful adults)

Helping In Hard Times

(Provides emergency assistance: food, shelter, clothing, and legal help)

Developing Life Skills

(Provides positive outcomes with programs that enable individuals and families to become more emotionally, physically, and/or financially stable)

Promoting Health & Wellness

(Provides positive outcomes with programs that enable individuals and families to have access to prevention and/or treatment in the health arena, enabling them to become and/or stay healthier emotionally, physically, and/or financially)

B. Is this Program

New program

Expanded program

Continuation of a previously funded program

3. Please complete the following for:

<u>\$60,800</u>	+	<u>\$174,616</u>	=	<u>\$235,416</u>
Funds Requested From OAUW		Funds Requested/Received From Other Sources		Total Program Funds

4. If previously funded program, are you asking for increased dollars of support?

Yes No

Increase = \$14,250

5. If yes, why are you requesting more money?

6. If your program was not funded for the full amount you requested in 2015, what impact did this have on your program? What adaptations did you have to make?

The Club was able to make up for the small cut in request by the Grants the Club was awarded in 2016. However if the grants would not have come through The Club would have been forced to cut our hours of operation. We simply are not able to cut staff with the amount of members we currently are serving.

7. How will the agency adapt this program next year if your requested funding level cannot be met or if a decision is made that the program will not be funded at all next year?

The Orrville Area Boys and Girls Club have discussed this issue if it should arise. The first course of action would be to cut back our hours of operation. Secondly, would be to cut back on the total number of programs ran this year. The club does have the ability to try and reallocate funds from other areas to make up for short falls.

8. Please describe the fees and reimbursements associated with this program.

Fees:

Sliding Fee Schedule: The Boys and Girls Club has a scholarship policy as follows: Any child(ren) who receive a free lunch at school will receive a 100% scholarship. There are no limits on scholarships and no one will be turned away due to the inability to pay.

Insurance Reimbursement:

Government Subsidies:

Community Impact

8. Describe the target population and eligibility requirements for the Program:

Programs and activities are intended to serve youth in Kindergarten through the Twelfth grade. Participants must be current members of the Boys & Girls Club and have a membership form on file.

9. What agencies or programs in the community provide similar services? How does this program's content differ from those programs?

No other agency offers these programs in our community

Impact Analysis

10. Describe the targeted outcomes of this program. In other words, you ran this program, you gave clients certain skill sets, you increased their knowledge, and you treated their illness, which is all good. But how have you changed the lives of those people, and as a result, our community?

The four main components to this program include: 1) the KIDSTOP Program, 2) The Arts, 3) The Kids Café, and 4) Field Trips/Special Events. The KIDSTOP Program (249 members) is designed for parents who have children in Kindergarten through the 6th grade. The program is offered during the school year and during the summer months. Local Fifth graders and older from walk directly from their respective schools and receive a snack prior to participating in the after school homework and tutoring program. Kindergarten through Fourth grade is escorted from Orrville Elementary to The Club on a daily basis. This age group is also transported during inclement weather. In addition to Orrville City Schools members walking to the Club, we are now transporting multiple children from Green Local Schools. After homework is completed, participants are involved in a variety of activities that vary each day and include the following: Sports, Fitness and Recreation, The Arts, Health and Life Skills, Education and Career and Leadership Development. Participants have a dedicated staff specifically for their grade level who accompanies them in each program area. The Arts program (122 members) offers a variety of activities and methods in a dedicated program area that teach the history, techniques and promote creativeness within the member. Additional activities include daily opportunities for general crafts, digital arts, and character development.

The Kids Café Program is designed to offer daily opportunities to provide a no cost nutritious snack, breakfast and dinner to members each day. So far in 2016 the OABGC has served over 46,485 meals and 29,428 snacks, a 30% increase over last year. Additional activities include; cooking classes, etiquette, nutrition education, and menu development. We have partnered with the Ohio State University extension to bring the SNAP-ed program to The Club. This program is designed to teach members what is good for them and what good for does for our bodies. This program will run from late August 2016 to May 2017.

Lastly, Field Trips and Special Events are offered to provide members and the community with unique opportunities and experiences. These events are designed to engage youth while providing educational and skill building opportunities. Some special events include; Halloween party, Christmas party, Thanksgiving dinner, Valentines party, Penny Carnival, Tournament Day, etc. Examples of past field trips are; the Cleveland Zoo, Cleveland Browns training camp, Akron Aeros game, local business and restaurants, theatres, Alice Noble Ice Arena, Orr pool etc.

Of the 231 grade cards collected in 2016 from participants in the Power Hour program 87% improved their grades in at least one subject, 58% increased in two or more subjects, and 89% increased or maintained their attendance in school. Many of our members were referred to us from Orrville City Schools which is a partnership that is continually used to benefit both organizations. With the help of the parents we are able to specifically address the needs of those participating. We have currently added two certified teachers to our staff. They are our primary tutors and have been a tremendous asset to have on

staff. In addition, we had 21 tutors provided by the University of Akron and had 73 members involved in the tutoring program. Of the 82 youth who participated in the tutoring program in 2016, 94% completed the program with parent and student satisfaction achieved. The University of Akron students are required

to provide 10 hrs of tutoring per semester while in the Education program. The students helped to assist members in successfully completing their homework and reviewing for tests. This is a rewarding experience on both sides of the partnership. Our members enjoy having future teachers help them better understand their homework and this experience has helped to solidify many of the college student's goals of becoming a teacher. This partnership along with the increase in staff allows for there to be 7-8 young adults and staff to assist in homework. The University of Akron has confirmed that they will be participating in our tutoring program again in 2017.

For the Kidstop program, we use a parent/youth survey to measure the success of the program and to ensure we are meeting the needs of the families we serve. Needs have been identified as; homework help, physical education activities, social interaction, positive guidance, and communication. We track the Kids Café program through monthly reports to the Akron/Canton food bank. We use program summaries and daily area reports to log progress attained through the Arts.

In 2016, program outcomes were met for our Special Programs and the Arts. Of our members signed up for Kidstop, 96% of parents stated that their identified needs were met by the program. The field trips and special events created lasting memories and new experiences such as members being able to experience a professional sporting event for the first time. Members who participate in the art program made gains in their abilities to learn techniques and an increase in their confidence level.

Thus far in 2016, some changes have been made to some of the current programs in the hopes of building the success of those programs. The Power Hour program continues to build on its success. A partnership formed with the University of Akron's Education department has helped members with one on one tutoring with College students who are on the path to become certified teachers.

There are many challenges that face us each day in measuring the success of a program. We have had problems with parents or participants refusing to fill out the survey or come to the one on one meeting with the program staffs. The relationship the National Honor society has been hard to keep intact. NHS students want to be able to tutor or provide some service to member's right after school but the Elementary students are not dismissed and transported to the club until 3:30. Most students do not want to wait that long or come back. I believe that we have met some of our outcomes but fallen short on a few others. We are still trying to compile accurate numbers for our Power Hour program, but with fluctuations in member's development, skill levels and home lives it is hard to determine how much impact it really is having. I do believe that we have met our outcome goals in this particular area more so then others. On the ones that we are falling short we have been working with other community partners to raise our competence. We have also been working with Growing Healthy Habits to provide healthier meals for the members who may receive only one meal outside of school. If this meal comes from the club each day then we want that one meal to be as beneficial and nutritious as it can be.

Program Outputs

11. Define a unit of service. If it is not possible to define one unit, please state why.

Remember that whatever the method of measurement, you are consistent from year-to-year.

A unit of service is defined as: One visit, per person, per day, per activity. Program attendance is measured by the number of members that begin and finish the program/activity.

12. Complete the following if the agency is seeking United Way funding for this program.

Year	Number of Clients in zip codes 44667, 44618, 44645	Number of Clients in all of Wayne County	Clients on a Waiting List
2015 Actual	696	855	11
2016 Projected	700	875	94
2017 Projected	725	900	110

13. Unit Cost: Please explain changes either up or down in your cost.

Year	Individuals or Units of Service	Total Cost of Program	Unit Cost (Cost/Units)
2015 Actual	180,122	\$250,315	1.39
2016 Projected	195,000	\$226,632	1.29
2017 Projected	198,000	\$235,416	1.28

14. Individuals served

Last year (actual): 864

This year (projected): 1017

Client Demographics

14.

	NUMBER
Types of Clients: Individuals	1017
Information & Referral, Brochures	
Organizations	

PLEASE COMPLETE THE INFORMATION FOR INDIVIDUAL CLIENTS ONLY		
Age Group: Under 5		242
6 thru 12		621
13 thru 17		110
18 thru 34		15
35 thru 54		
55 thru 64		
65 thru 74		
75 thru 84		
85 and over		
Unknown		29
TOTAL INDIVIDUALS:		1017
Gender: Male		549
Female		468
Unknown		
TOTAL INDIVIDUALS:		1017

	NUMBER		NUMBER
Household Income:		Ethnic/Racial Background:	
\$0 thru \$11,999	98	White	768
\$12,000 thru \$14,999	44	Black or African American	201
\$15,000 thru \$24,999	159	Hispanic or Latino	39
\$25,000 thru \$49,999	197	American Indian or Alaska Native	0
\$50,000 thru \$74,999	169	Asian	3
More than \$75,000	129	Native Hawaiian or Pacific Islander	0
Unknown	221	Unknown	6
TOTAL INDIVIDUALS:	1017	TOTAL INDIVIDUALS:	1017

*NOTE: All TOTALS should be the same number

Orrville Area United Way Supplemental Agency Questions

Orrville Area Boys and Girls Club

9-8-2016

Agency Name

Date

Please check the appropriate box in answer to each question.

	Yes	No	Do Kn
Does the agency have checks/balances and distribution of responsibilities such that tasks such as opening mail, paying bills, signing checks, bookkeeping, producing internal financial reports do not rest in the hands of too few persons?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have the board and top administrative officers discussed/reviewed/agreed upon what is appropriate in terms of division of these responsibilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the agency have a board approved Fiscal Policy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Did the auditor meet with the board and top administrator to discuss audit results?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the board conduct an annual evaluation of the top administrative officer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the evaluation results in written form?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the agency have written by-laws to which they adhere?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the board and/or a Financial Committee or Executive Committee review complete financial statements monthly including cash flow statements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the agency goals/objectives/plans in written form?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do the agency by-laws/guidelines specify a length of term for board members?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are board members required to rotate off the board for some minimum amount of time upon completion of some maximum time of service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is the agency currently compliant with guidelines for submitting an Audit including the management letter, 990, Agency Agreement, and Verification of Registration with the State of Ohio Attorney General's Office to United Way?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
What percentage of your Board financially supports your agency?	100%		

Amberly Wolf
Governing board representative (name, title)

[Signature] *Executive Director*
Administrative official (name, title)

Grants & Collaborations

Orrville Area United Way – Complete this form for each applicant program

Date: 9-2-2016

Agency: Orrville Area Boys and Girls Club

Program: Special Programs and the Arts

Please respond in writing to the following questions:

1. What would happen if your program were to disappear?

Over 249 kids would not have a place to go and receive free homework help and tutoring. Kids would not learn about the arts or be exposed to many other art related opportunities. Additionally over 200 kids would go hungry on a daily basis.

2. What would happen if you were not to receive the requested amount?

The club would have to re-evaluate the proposed budget and most likely cut full time professional staff, leave the Education Director as a part-time position and limit the number of members that could sign up for the Kidstop program. We would also have to put a cap on the number of scholarships that we accept for a year and not allow those kids access to free tutors, homework help or special activities while focusing on paying members.

3. Specifically, how would decreases in your grant impact your programming:

- a. 25% decrease?

We are ONLY asking for the amount we need so a decrease of 25% would mean the club would have to put a limit on the number of scholarships we can take in a year and the number of kids we can accept into Kidstop in a year.

- b. 50% decrease?

A 50% decrease would limit the number of kids we could take by half of our current registered Kidstop kids and we would have to terminate half of our Kidstop work force. It would make us stray away from our mission and tailor toward paying members.

c. 75% decrease?

It would almost completely shut down the Kidstop program. We would only accept full-time paying members into the Kidstop program and charge them whatever price it took to offset the staff fee.

4. What other organization/s provide/s the same or similar services/programs?

Yes there is a similar program to the Boys and Girls Club that has started recently. However since they are a certified day care facility they are reimbursed by Job and Family Services for their Scholarship Kids while the OABGC does not get money from Ohio Job and family and is not a certified day care.

5. Specifically, how are you collaborating with other agencies/organizations?

The Boys and Girls Club collaborates with many different organizations such as Orrville City Schools and the National Honor Society for free tutoring help, University of Akron for service learning students, Salvation Army for food pick up from the Akron Canton Food Bank, Christmas Presents, Thanksgiving dinner and the Gault Art Center for art education programs.

6. What services/programs for which you are requesting support are complementary services in collaboration with other entities?

None, but the club is always trying to pursue other organizations to collaborate with to help defray costs and or personnel.

**Orrville Area Boys Girls Club
Orrville Area United Way 2015 Grant**

			2015 Actual	2016 Projected	2017 Proposed
Ordinary Income/Expense					
Income					
		Bank Interest earned	31	50	50
		Foundations & Trusts	1,500	1,000	1,000
		Grants	42,960	49,700	49,700
		Membership Fees	5,270	5,000	5,000
		Program Services Income	65,482	41,900	41,900
		Sustaining Membership	168,143	130,000	130,000
		United Way	116,750	116,300	116,300
		- Orrville	105,250	110,000	110,000
		- Wooster	15,858	0	0
		- Other	1,392	500	750
		Special Events	168,394	115,000	115,000
		Investment Income	78,306	80,000	81,250
		Miscellaneous	963	800	800
		Total Income	647,799	539,750	541,000
Expense					
		Grant	7,601	5,000	5,000
		Administration	12,132	15,250	15,250
		Conferences & Staff Dev	4,629	6,000	6,000
		Communications	1,977	3,000	3,000
		Dues	5,438	6,700	6,700
		Insurance	8,346	8,500	8,500
		Marketing/PR	2,009	1,750	1,750
		Miscellaneous Expense	1,527	750	750
		Occupancy	33,964	37,400	39,000
		Personnel	389,409	288,300	300,000
		Program Service Expenses	33,982	36,000	36,000
		Special Events Expense	17,509	21,000	21,000
		Vehicles	2,967	47,500	47,500
		Total Expense	521,490	472,150	490,450
Net Income			126,309	67,600	50,550

Board Members who are Currently receiving services

Melissa Contini
Jake Kraft
Matt Wayt

"2015"	Year Joined	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Present	Excused	Unexcused	
REGULAR BOARD		Annual Meeting															
26" members/quorum 13 +1=14		↓															
Auble, Mark	before 1990		E	E	E	X				X	E	E	E	2	6	1	
Baker, Lyle	1999	X	X	X	X	X				E	X	X	X	8	1	0	not renewing
Brenner, Tommy	2013		A	A	A	E				A	A	A	A	0	1	8	not renewing
Budd, Matt	2005		X	E	A	E				X	E	X	X	4	3	2	
Contini, Melissa	2005	X	X	X	E	X				X	X	X	X	8	1	0	
Davis, Chris	2002	X	X	X	X	X				E	X	E	X	7	2	0	
Davis, Donna Dale	before 1990	X	E	X	X	X				E	X	X	X	7	2	0	
Gibson, Sherry	2013	X	X	X	X	X				A	X	E	E	6	2	1	
Guster, P. Michael	before 1990	X	X	X	X	X				A	X	X	X	8	1	0	
Haislip, Justin	2009		A	X	A	A				X	X	X	X	5	0	4	
Handwerk, Dave	2008	X	X	X	X	X				X	X	X	X	9	0	0	
Horner, Lynn	1999	X	X	X	E	E				E	E	X	X	5	4	0	
Hostetler, Maria	2012	X	X	X	X	X				X	E	X	X	8	1	0	
Kauf, Lisa	2005	X	X	X	X	X				X	E	E	X	7	2	0	
Kirkbride, Cheryl	2003	X	X	A	X	X				X	X	X	X	8	0	1	
Kraft, Jacob	2014	X	X	X	A	X				X	X	X	X	8	0	1	
Lance, Ruth	2008	X	X	X	X	A				A	X	X	A	6	0	3	
Landers, Beth	2006	X	E	X	E	X				X	E	E	X	5	4	0	
Lohrenz, Staci	2014		X	A	E	X				A	X	E	X	4	2	3	
Pickett, Kerry	2009	X	E	X	A	E				X	X	X	X	6	2	1	
Reifsynder, Hank	2012	X	X	X	X	X				A	X	X	E	7	1	1	
Reusser, Lisa	2003	X	X	X	X	E				X	X	X	X	8	1	0	
Smith, Angela	1993	X	X	X	X	X				X	E	E	E	6	3	0	Four Star
Sumser, Cheryl	2013	X	E	X	X	X				E	X	X	X	7	2	0	
Underwood, Stacey	2013		A	X	A	A				A	A	A	A	1	8	0	not renewing
Wolf, Amberly	2012	X	X	X	X	X				X	X	X	X	9	0	0	
														159	49	26	

"2015"	Year Joins	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Present	Excused	Unexcused
CORPORATE BOARD		ANNUAL MEETING														
"18" members																
Alioto, Patty	(John)2011		A	A	A	A				A	A	A	A	0	0	9
Amstutz, Ron	before 1990	X	A	A	A	A				A	A	A	A	1	0	8
Armstrong, Bruce	before 1990		A	A	A	A				A	A	A	E	0	1	8 moved to Four Star beginning Jan 2016
Burns, Maribeth	1992		A	A	A	A				A	A	A	A	0	0	9
Curtis, Brooks	2015	X	X	X	X	A				A	X	E	X	6	1	2
Fejes, Annette	2000	X	E	X	X	E				A	E	X	E	4	4	1
Gresser, Jon	before 1990		A	A	A	A				A	A	A	A	0	0	9 moved to Four Star beginning Jan 2016
Landaw, Nadine	2003		X	E	A	X				A	E	E	A	2	3	4
Markley, Sally	2009		A	A	A	A				A	A	A	A	0	0	9
McGreal, Jamie	2012	X	A	A	A	A				A	A	A	A	1	0	8
Pitman, Jamie	2008		A	A	A	A				A	A	A	A	0	0	9
Rutt, Donna	2014		A	A	A	A				A	A	A	A	0	0	9
Ryan, Kelly	2015		A	X	A	A				X	A	X	A	3	0	6
Smucker, Bruce	Original member		A	A	A	A				A	A	A	A	0	0	9 moved to Four Star beginning Jan 2016
Snyder, Tim	2013	X	X	A	A	A				A	A	A	A	2	0	7 not renewing
Witmer, Mark	2012		X	A	A	X				A	A	X	A	3	0	6
Yonto, Dave	before 1990	X	X	X	E	X				E	X	E	E	5	4	0
Yonto, Steve	2015	X	E	A	E	X				E	X	E	E	3	5	1
														30	18	114
FOUR STAR ASSOC.																
Badertscher, Ron																
Schmid, Steve																
Vann, Florida																
Yeagley, Al																
Yehl, Chuck																
Maibach, Fred																
Yonto, Kathleen																
Roadruck, Carolyn																
Older, William																
Steiner, Dennis																
Lorson, Pat																
Staff																
Kevin Platz		X	X	X	X	X				X	X	X				
Josh Adkins		X	X	X	X	X				X	X	X				
Mandy Fitzgerald		X	X	X	X	X				X	X	X				