

Panel 1
Children's Programs

COVER SHEET 2017 GRANTS - ORRVILLE AREA UNITED WAY

AGENCY NAME: Orrville YMCA

Mission Statement: To put Christian principles into practice through programs that build healthy spirit, mind and body for all.

AGENCY DIRECTOR/PRESIDENT: Name Dean Gogolewski

Telephone 330.683.2153 Fax 330.683.0068 E-Mail d.gogolewski@orrvilledalton-ymca.org

Board President: Name Rev Bill Seymour III

Address 128 Cherry St City Orrville E-Mail 65bill3@gmail.com

<u>Compute your Agency's overhead using your most recent 990 using this formula</u>		
Add Management & General (Part IX, Line 25, Column C)		\$ <u>136,932</u>
Fundraising (Column D)	+	\$ <u>8,469</u>
	=	\$ <u>145,401</u>
TOTAL		
Divide total by Part VIII, Line 12, Column A (Total Revenue)		<u>20.78%</u>

Program Funding Requests:

- 1) Children's Programs New Request? No
Funded 2016 \$ 27,000 2017 Requested \$ 40,000
- 2) Helping In Hard Times New Request? No
Funded 2016 \$ 15,000 2017 Requested \$ 20,000
- 3) Promoting Health + Wellness New Request? No
Funded 2016 \$ 15,500 2017 Requested \$ 20,000
- 4) _____ New Request? _____
Funded 2016 \$ _____ 2017 Requested \$ _____

\$ 80,000 Sum Total of all Dollars Requested for 2017

I affirm that I have reviewed this application for funding, and, to the best of my knowledge, confirm that the information presented here is a financially, statistically, and programmatically accurate representation of our agency.

[Signature]
Chief Professional Officer Signature

9-8-16
Date

Bill Seymour III, Board President
Board President or Treasurer' Name (Please indicate which)

[Signature]
Board President or Treasurer's Signature

9-8-2016
Date

2017 Program Information

Please use a separate form for each program.

1. Agency: Orrville YMCA

2. Program Name: Nurturing Children and Youth

A. Based on the targeted outcomes of this program, from which of the following community impact areas are you requesting funding?

Nurturing Children & Youth

(Provides positive outcomes that help children and youth succeed in school and develop into successful adults)

Helping In Hard Times

(Provides emergency assistance: food, shelter, clothing, and legal help)

Developing Life Skills

(Provides positive outcomes with programs that enable individuals and families to become more emotionally, physically, and/or financially stable)

Promoting Health & Wellness

(Provides positive outcomes with programs that enable individuals and families to have access to prevention and/or treatment in the health arena, enabling them to become and/or stay healthier emotionally, physically, and/or financially)

B. Is this Program

New program

Expanded program

Continuation of a previously funded program

3. Please complete the following for each program:

<u>\$40,000</u>	+	<u>\$170,000</u>	=	<u>\$ 210,000</u>
Funds Requested From OAUW		Funds Requested/Received From Other Sources		Total Program Funds

4. If previously funded program, are you asking for increased dollars of support?

Yes No

5. If yes, why are you requesting more money?

- The YMCA's Promise is that no one is turned away due to an inability to pay. The toddler and preschool programs, the before and after school, and summer day camp enrichment programs continue to see a high rate of working poor families in need of the program. While some will qualify for assistance from the Ohio Department of Job & Family Services, many make a little too much money to qualify for state assistance and this is where the YMCA becomes essential. The Y will offer financial assistance so paying for child care does not become a financial burden for the family. In doing so we are helping families in poverty move toward self-sufficiency by allowing them to know their children are in a safe, structured environment when they are working or at school.

6. If your program was not funded for the full amount you requested for 2016, what impact did this have on your program? What adaptations did you have to make?

- Over half of the students attending are receiving some form of financial assistance. In order to make the grant dollars stretch as far as possible, the YMCA reduced the amount of assistance to families so all could receive some assistance with child care fees. Unfortunately, this caused a couple of families to fall behind on their child care bill. We are working with these families through payment plans to help spread out their payments to help prevent them from falling further behind.

7. How will the agency adapt this program next year if your requested funding level cannot be met or if a decision is made that the program will not be funded at all next year?

- A reduction or discontinuation in funding will have a dire affect on the children and families in the program. For some families, our childcare program is the least expensive option. Without the assistance the YMCA provides, families may have to have someone stay home to watch the children, find an alternative babysitter or as is the case for some school age children, leave them unattended after school. In some cases, the YMCA is the only option and without our program, the entire family dynamic would change.

8. Please describe the fees and reimbursements associated with this program.

Fees:

Sliding Fee Schedule: Families that cannot afford the program and are over the income threshold for state assistance can apply for financial assistance. The federal sliding fee is used to determine the amount based on income and family size.

Insurance Reimbursement: None

Government Subsidies: As a state licensed center for all of our childcare programs, families that do not meet a certain income threshold receive government funding through the Ohio Department of Jobs and Family Services (ODJFS). While they do not pay 100 percent of the childcare fees in most cases, families are then responsible for a weekly co-payment. This is an amount that the state has deemed the family can afford to pay for child care services and ODJFS makes up a portion of the weekly fees. The amount that ODJFS reimburses the YMCA for child care is still not the published amount for YMCA Child Care and there is also has a cap on the amount they will reimburse.

Community Impact

8. Describe the target population and eligibility requirements for the Program:

- The Early Learning and Development program offers services for children 18 months to age 5. The School Age and Day Camp Enrichment programs serve children from Kindergarten through eighth grade. Children come from all socio-economic backgrounds and there are no eligibility requirements for the program. Children in the Before and After School Programs must be enrolled in the Orrville or Smithville School Districts. Our service area covers Orrville, Smithville, Rittman, Marshallville, Apple Creek, and Dalton.

9. What agencies or programs in the community provide similar services? Please be specific about how we can differentiate this program from others.

- There are several agencies that provide similar services. Two churches offer preschool programming only (2.25 hours of instruction) and one organization offers preschool and a day care program. The Head Start program is state licensed and they do accept Ohio Department of Jobs and Family Services qualified families. For school age children, The Boys & Girls Club offers school aged programming after school only. The major difference between the programs is the YMCA program is licensed through the Ohio Department of Job and Family Services which requires strict student to teacher ratios, learning centers, gross motor activities, homework help and a defined educational curriculum.

Impact Analysis

10. Describe the targeted outcomes of this program. In other words, you ran this program, you gave clients certain skill sets, you increased their knowledge, and you treated their illness, which is all good. But how have you changed the lives of those people, and as a result, our community?

Please include the following information in your narrative *and limit this to 2 pages*:

- **Description of the activities and resources you use to accomplish these outcomes**

The Early Learning and Development program, offers a variety of activities which includes literacy, math, science, fine and gross motor development, swimming lessons and cultural studies.

The School Age Enrichment program offers art, science, math, literacy, music, swimming lessons, outdoor and indoor physical activities and homework assistance. The Summer Camp program includes field trips based on weekly themes this year field trips have included; Walking Tours of Orrville, Smithville Historical Society, Library, Wilderness Center, Akron, Zoo, Akron Rubber Ducks and the Science Center in Cleveland.

We use the state educational standards, Creative Curriculum, and the Development Studies Center program for our resources.

- **Information about the tools you use to measure outcomes**

In Early Learning program children are assessed using the Ages and Stages assessment tools to identify academic milestones, fine motor and large motor skills. Utilizing the Creative Curriculum program provides us with a guide for lesson planning and academic standards for early learning.

The school age enrichment program utilizes curriculum through the Developmental Studies Center which is based on national/state academic standards for literacy, math and science.

- **Dialogue about the challenges you face in measuring the success of the program**

Some of the challenges facing nurturing children and youth are keeping the children involved in the programs. As child care is an expense that some families cannot afford, some children are left with a relative or friend for baby sitting as opposed to the educational program that is offered at the Orrville YMCA. Another challenge is the wages that we are able to pay staff. Many staff have not received a pay increase in the last 3 years so they are here for the children. The difficult part is in recruiting new staff willing to work in a child care setting for near minimum wage. We are exploring opportunities with Wayne College to promote opportunities for students in that field of study gain valuable experience while earning their degree.

- **Specific information about the recorded outcomes you achieved last year**

Toddler Program:

- Development of gross and fine motor skills
- Perform an increased number of self-help skills
- Development of language skills
- Have a better understanding of their environment

Preschool:

- Children participated in Kids Strong Junior developing large motor skills
- Children became more independent with self help skills
- Socialization skills were improved as students worked in small groups during center time
- Circle time provided opportunities for increased communication skills

- o Lesson plans are based on Creative Curriculum and state standards to meet developmental milestones.

School Age:

- o Students participated in Kids Strong, karate and swimming to improve large motor skills.
- o Time was set aside each day for homework time along with staff assistance.
- o Art, Nutrition, Science, Kidz Math and Kidz Literacy help support the academic learning that supplements the school day.
- o Group projects were completed to provide children with opportunities to work in small groups.

Summer Camp:

- o Field Trips provided new opportunities to learn.
- o Students participated in cooking projects to encourage skill development and proper nutrition.
- o Students participated in swimming and library activities each week.

• Discussion of whether or not your outcomes met, exceeded or fell short of your desired outcomes

The outcomes are being met through the state licensing regulations and the Step Up to Quality program standards.

We also provide staff training through the Ohio Association for the Education of Young Children Conference and the Ohio Child Care Resource and Referral Professional Development Training program to support staff in meeting these outcomes.

11. Define a unit of service. If it is not possible to define one unit, please state why.

Remember that whatever the method of measurement, you are consistent from year-to-year.

- A unit is one child.

12. Complete the following if the agency is seeking United Way funding for this program.

Year	Number of Clients in zip codes 44667, 44618, 44645	Number of Clients in all of Wayne County	Clients on a Waiting List
2015 Actual	138	195	0
2016 Projected	131	190	0
2017 Projected	138	200	0

13. Unit Cost: Please explain changes either up or down in your cost.

Year	Individuals or Units of Service	Total Cost of Program	Unit Cost (Cost/Units)
2015 Actual	195	\$366,988.69	\$1,834.94
2016 Projected	190	\$235,000.00	\$1,236.84
2017 Projected	200	\$240,000.00	\$1,200.00

14. Individuals served

Last year (actual): 195

This year (projected): 190

Client Demographics

14.

Types of Clients:	NUMBER
Individuals	195
Information & Referral, Brochures	
Organizations	

PLEASE COMPLETE THE INFORMATION FOR INDIVIDUAL CLIENTS ONLY	
Age Group: Under 5	83
6 thru 12	104
13 thru 17	8
18 thru 34	
35 thru 54	
55 thru 64	
65 thru 74	
75 thru 84	
85 and over	
Unknown	
TOTAL INDIVIDUALS:	100%*
Gender: Male	110
Female	85
Unknown	
TOTAL INDIVIDUALS:	195

	NUMBER		NUMBER
Household Income:		Ethnic/Racial Background:	
\$0 thru \$11,999		White	
\$12,000 thru \$14,999		Black or African American	
\$15,000 thru \$24,999		Hispanic or Latino	
\$25,000 thru \$49,999		American Indian or Alaska Native	
\$50,000 thru \$74,999		Asian	
More than \$75,000		Native Hawaiian or Pacific Islander	
Unknown	195	Unknown	195
TOTAL INDIVIDUALS:	195	TOTAL INDIVIDUALS:	195

*NOTE: All TOTALS should be the same number

Grants & Collaborations

Orrville Area United Way - Complete this form for each applicant program

Date: 9/8/2016

Agency: Orrville YMCA

Program: Nurturing Children & Youth

Please respond in writing to the following questions:

1. What would happen if your program were to disappear?
If the Child Care Program were to disappear, parents would need to make other arrangements to care for their children. Options could range from quitting a job to reducing hours or changing jobs to care for their child or finding another provider in the area.
2. What would happen if you were not to receive the requested amount?
If the Child Care Program were not to receive the requested amount, families would not receive as much funding and some services may have to be eliminated.
3. Specifically, how would decreases in your grant impact your programming:
 - a. 25% decrease? – Reduced assistance for families in need.
 - b. 50% decrease? – Reduced support and program cuts such as educational materials.
 - c. 75% decrease? – Major program changes and possible elimination.
4. What other organization/s provide/s the same or similar services/programs?
Martin's Day Care provides similar toddler service. Trinity and Head Start offer preschool programs. The Orrville Boys & Girls Club offers after school programs for school age children.
5. Specifically, how are you collaborating with other agencies/organizations?
We collaborate with the Ohio Department of Job & Family Services to provide licensed child care. COAD (Cooperation for Ohio Appalachian Development) which helps community-based organization serving rural, mostly Appalachian, counties with curriculum assistance. OCCRRRA (Ohio Child Care Resource & Referral Association) to help with professional development of staff, and the Orrville City Schools & Smithville City Schools who provide transportation for in the before and after school program.
6. What services/programs for which you are requesting support are complementary services in collaboration with other entities?
None

**Orrville Area United Way
Supplemental Agency Questions**

Orrville YMCA
Agency Name

09-08-2016
Date

Please check the appropriate box in answer to each question.

	Yes	No	Don't Know
Does the agency have checks/balances and distribution of responsibilities such that tasks such as opening mail, paying bills, signing checks, bookkeeping, producing internal financial reports do not rest in the hands of too few persons?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have the board and top administrative officers discussed/reviewed/agreed upon what is appropriate in terms of division of these responsibilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the agency have a board approved Fiscal Policy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Did the auditor meet with the board and top administrator to discuss audit results?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the board conduct an annual evaluation of the top administrative officer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the evaluation results in written form?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the agency have written by-laws to which they adhere?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the board and/or a Financial Committee or Executive Committee review complete financial statements monthly including cash flow statements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the agency goals/objectives/plans in written form?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do the agency by-laws/guidelines specify a length of term for board members?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are board members required to rotate off the board for some minimum amount of time upon completion of some maximum time of service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the agency currently compliant with guidelines for submitting an Audit including the management letter, 990, Agency Agreement, and Verification of Registration with the State of Ohio Attorney General's Office to United Way?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
What percentage of your Board financially supports your agency?	100%		

Bill Seymour, Board Chair
Governing board representative (name, title)

Dean Gogolewski, Executive Director
Administrative official (name, title)

Orrville YMCA Board Member Attendance

Name	LAST	CLASS	Date										TOTAL ATTENDED		
			9/22/15	10/27/15	11/16/15	1/5/16	1/26/16	2/23/16	3/22/16	4/26/16	5/24/16	6/28/16		7/26/16	8/23/16
RETURNING CLASS															
Harold	Hochstetler	16	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	10
David	Rohrer*	16	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	8
David	Jensen	17		✓	✓			✓	✓	✓	✓	✓	✓	✓	10
Bill	Seymour*	17	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	10
Dapne	Silchuk-Ashcraft*	17	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	11
Ken	Gable*	18	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	10
Eric	Hochstetler	18	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	10
Tammy	Lyons*	18	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12
Doug	Rawlings	18	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	8
NEW CLASS															
Keith	Amstutz*	19									✓	✓	✓	✓	5
Tom	Poulson	19									✓	✓	✓	✓	7
Tony	Rohrer*	19									✓	✓	✓	✓	6
John	Ronccone*	19									✓	✓	✓	✓	5
RESIGNED															
Melissa	Renner*	18	✓		✓			✓			Resigned				4
Andrew	Neimes	17	✓	✓	✓		Resigned - moved								3

* Board Members receiving services at the Orrville YMCA (9 of 15)

**Orrville YMCA
Three Year Budget Analysis**

FISCAL YEAR - JANUARY1 - DECEMBER 31

Revenue

Acct.	Name	2015 Actual	2016 Projected	2017 Proposed
0100	Contributions	62,932.90	50,149.54	50,000.00
0300	Special Events	30.75		0.00
0500	Legacies and Bequests			
	Public Support Received Directly	\$62,963.65	\$50,149.54	\$50,000.00
0700	Contributed by Associated Organizations			
0800	Allocated by Federated Funding Org.	90,950.01	57,651.14	60,000.00
0900	Allocated by Unassociated Funding Org.			
1000	Fees and Grants from Govt Agencies	96,465.75	56,361.70	58,000.00
	Public Support Received Directly	\$187,415.76	\$114,012.84	\$118,000.00
1100	Membership Dues	237,623.52	247,650.94	270,000.00
1300	Program Service Fees	174,057.15	170,035.13	175,000.00
1400	Sales of Supplies and Services	944.36	1,175.97	2,000.00
1500	Investment Income	-2,527.26	2,033.33	2,500.00
1600	Miscellaneous Revenue	20,311.15	16,818.67	17,000.00
1700	Support/Revenue Allocated to National			
1800	Inter-YMCA Allocations of Revenue			
1900	Other Changes in Fund Balances			
	Revenue	\$430,408.92	\$437,714.04	\$466,500.00
	Total Revenue	\$680,788.33	\$601,876.42	\$634,500.00

Expenses

Acct.	Name	Actual	Projected	Proposed
2100	Salaries and Wages	519,994.38	358,899.82	354,000.00
2200	Employee Benefits	14,300.36	7,012.11	7,080.00
2300	Payroll Taxes	44,609.72	33,488.79	32,920.00
2400	Purchased, Contract or Donated Services	31,317.11	87,037.56	80,000.00
2500	Supplies	24,699.78	25,531.58	25,000.00
2600	Telephone	2,408.80	2,424.51	2,400.00
2700	Postage and Shipping	1,367.69	1,116.70	1,200.00
2800	Occupancy	93,248.67	88,411.42	84,600.00
2900	Equipment - Expendable or Rented	16,487.96	2,208.27	3,000.00
3100	Printing, Publications and Promotions	13,542.71	4,280.83	5,000.00
3200	Travel and Employee Expenses	1,670.77	1,378.35	2,000.00
3300	Conferences, Conventions and Meetings	477.68	154.29	500.00
3400	Specific Assistance to Individuals	4,292.48	1,625.23	1,000.00
3500	Membership Dues in Other Organizations	14,376.95	15,682.01	15,000.00
3600	Awards and Grants	7,774.25	4,213.42	4,800.00
3700	Financing Costs	7,318.81	7,203.00	7,000.00
3800	Other Insurance Premiums	-5,244.22	1,722.86	4,000.00
3900	Miscellaneous Expenses	6,874.99	4,759.63	5,000.00
4000	Depreciation or Amortization	117,273.84	117,273.84	117,273.00
	Expenses	\$916,792.73	\$764,424.23	\$751,773.00
NET		-\$236,004.40	-\$162,547.81	-\$117,273.00

Prior to depreciation we were -118K in 2015 and are projecting a -45K loss for 2016 both funded by proceeds from the sale of the Dalton YMCA facility in 2014

Budget Explanations

Salaries and Wages

Orrville YMCA entered into a Management Agreement with the YMCA of Central Stark County and the Executive Directors Salary is in Contracted Services. Also eliminated several positions that were no longer necessary.

Contra Services

Orrville YMCA entered into a Management Agreement with the YMCA of Central Stark County and the Executive Directors Salary is in Contracted Services.