

**COVER SHEET 2018 GRANTS - ORRVILLE AREA UNITED WAY**

AGENCY NAME: **NAMI Wayne and Holmes Counties**

Mission Statement: Provide a place of safety where all persons affected by a mental health concern feel accepted and can build hope through peer based programming, and deliver education, suicide prevention and to support family members and the community.

AGENCY DIRECTOR/PRESIDENT: Name **Helen Walkerly, Executive Director**

Telephone **330-264-1590** Fax **330-601-1190** E-Mail **hwalkerly@namiwayneholmes.org**

Board President: Name **Beverly Richards/Kate Ertl- Board Co-Chairs**

Address **2525 Back Orrville Road** City **Wooster** E-Mail **info@namiwayneholmes.org**

<b><u>Compute your Agency's overhead using your most recent 990 using this formula</u></b>		
Add Management & General (Part IX, Line 25, Column C)		\$ <u>55,619</u>
Fundraising (Column D)	+	\$ <u>3,412</u>
	=	\$ <u>59,031</u>
<b>TOTAL</b>		
Divide total by Part VIII, Line 12, Column A (Total Revenue)		<u>12.793</u> %

**Program Funding Requests:**

- 1) MOCA House Recovery Program New Request? No  

Funded 2017 \$15,000.00
2018 Requested \$15,000.00
- 2) \_\_\_\_\_ New Request? \_\_\_\_\_  

Funded 2017 \$ \_\_\_\_\_
2018 Requested \$ \_\_\_\_\_
- 3) \_\_\_\_\_ New Request? \_\_\_\_\_  

Funded 2017 \$ \_\_\_\_\_
2018 Requested \$ \_\_\_\_\_
- 4) \_\_\_\_\_ New Request? \_\_\_\_\_  

Funded 2017 \$ \_\_\_\_\_
2017 Requested \$ \_\_\_\_\_

\$ 15,000.00 Sum Total of all Dollars Requested for 2018

I affirm that I have reviewed this application for funding, and, to the best of my knowledge, confirm that the information presented here is a financially, statistically, and programmatically accurate representation of our agency.

Helen Walkerly  
 Chief Professional Officer Signature

9-7-17  
 Date

Beverly Richards - Board Co-Chair  
 Board President or Treasurer' Name (Please indicate which)

9-7-17  
 Board President or Treasurer's Signature

\_\_\_\_\_  
 Date

# 2018 Program Information

**Please use a separate form for each program.**

1. Agency: NAMI Wayne and Holmes Counties

2. Program Name: MOCA House Recovery Program

A. Based on the targeted outcomes of this program, from which of the following community impact areas are you requesting funding?

**Nurturing Children & Youth**

(Provides positive outcomes that help children and youth succeed in school and develop into successful adults)

**Helping In Hard Times**

(Provides emergency assistance: food, shelter, clothing, and legal help)

**Developing Life Skills**

(Provides positive outcomes with programs that enable individuals and families to become more emotionally, physically, and/or financially stable)

**Promoting Health & Wellness**

(Provides positive outcomes with programs that enable individuals and families to have access to prevention and/or treatment in the health arena, enabling them to become and/or stay healthier emotionally, physically, and/or financially)

B. Is this Program

New program

Expanded program

Continuation of a previously funded program

3. Please complete the following for each program:

<u>\$15,000</u>	+	<u>\$176,155</u>	=	<u>\$191,155</u>
Funds Requested From OAUW		Funds Requested/Received From Other Sources		Total Program Funds

4. If previously funded program, are you asking for increased dollars of support?

Yes  No

5. If yes, why are you requesting more money?

**6. If your program was not funded for the full amount you requested for 2017, what impact did this have on your program? What adaptations did you have to make?**

We were fully funded by OAUW. Thank you!

**7. How will the agency adapt this program next year if your requested funding level cannot be met or if a decision is made that the program will not be funded at all next year?**

We will have to cut staff hours which will also result in cutting program hours and possibly cut van transportation services to and from the program.

**8. Please describe the fees and reimbursements associated with this program.**

**Fees:**

Participants and family members are **NOT** charged a fee for attending peer support and mental health education/support groups or any MOCA House activities. Our programs are provided free of charge to persons with a mental health disorder and to family members/loved ones. However, if a person is interested in becoming a voting member of NAMI Wayne and Holmes Counties, membership fees are set by the national Chapter and are as follows:

MOCA House Participant only-	Free
NAMI Open Door Membership-	\$5.00 (intended for individuals who have limited income)
NAMI Single Membership-	\$40.00
NAMI Household Membership-	\$60.00

**Sliding Fee Schedule:**

All of NAMI's programs are free to anyone who presents themselves for services; this includes the MOCA House program and other programs as well.

**Insurance Reimbursement:**

We do not receive any payments for our services through insurance as our programs are not "clinical" but focused on structured peer support.

**Government Subsidies:**

We do not receive any government subsidies.

## **Community Impact**

**8. Describe the target population and eligibility requirements for the Program:**

The MOCA House Program serves any adult (age 18 and over) who identifies oneself as having a mental health diagnoses, i.e. schizophrenia, bi-polar, panic attacks, depression and other mental illness.

Requirements include presenting oneself, completing a registration form, stating their diagnosis, and obeying our safety policy. Due to the vulnerable population we serve, we are unable to serve persons who have been charged with a violent or sexual crime. Participants are in all stages of their illness and recovery, and are able to manage their overt symptomology sufficiently in order to take advantage of educational/support groups and activities.

**9. What agencies or programs in the community provide similar services? Please be specific about how we can differentiate this program from others.**

NAMI Wayne and Holmes Counties' certification comes from the Ohio Department of Mental Health and Addiction Services as a Peer Support and Consumer Operated Service (COS). We are the only organization of this type in either County. We are also the local Affiliate of the National Alliance on Mental Illness having just completed the re-affiliation process in October, 2016.

Our recovery and educational services are unique given that participants are involved in leading or co-leading support and educational groups. The participants of the MOCA House Program also participate in planning the activities of the program.

The term MOCA stands for Motivating, Optimistic, Caring, Acepting. The Recovery Aide staff serve as advisors to the facilitators and participants, and ensure that the MOCA House Program is a safe, accepting and welcoming place for all participants. Two staff persons are on duty at all times to ensure everyone's safety.

The MOCA House Recovery Program works with persons at all levels of illness and recovery; it offers hope, support, and a safe environment. Participants are empowered to develop personal recovery plans and set personal goals.

We are dedicated to reducing the isolation of persons with mental illnesses and to improve their quality of life. The MOCA House program challenges, encourages and offers hope through peer support, educational services, social and recreational activities, advocacy and opportunities for community involvement.

### **Impact Analysis**

**10. Describe the targeted outcomes of this program. In other words, you ran this program, you gave clients certain skill sets, you increased their knowledge, and you treated their illness, which is all good. But how have you changed the lives of those people, and as a result, our community?**

**Please include the following information in your narrative *and limit this to 2 pages*:**

• **Description of the activities and resources you use to accomplish these outcomes**

We utilize a variety of activities and resources to accomplish our outcomes at MOCA House. Examples include:

- Teaching Wellness Recovery Action Plan (WRAP), an evidence based program
- Having a weekly Winning Against Relapse support group
- Facilitating two Depression Bipolar Support Alliance (DBSA) support groups
  - One daytime and one evening
  - Integrating a Health and Wellness Program into the overall program for those taking psychotropic medication that includes information/learning about nutrition, movement and medication
- Providing Learn to Sew classes
- Facilitating a NAMI Connections support group
- Providing Creative Programs (painting, sculpting, drawing, etc.)
- Teaching a weekly Recovery Work Group
- Teaching Skill Development classes

- Supporting Peer to Peer Mentor Classes
- Continuing the Spirituality and Prayer group weekly

In addition to MOCA House Recovery programming, NAMI also provides:

- Family education programs (Family to Family, NAMI Basics)
- A monthly Family Support Group
- Management of the Wayne-Holmes Counties Suicide Prevention Coalition
- Suicide Postvention services as follows:
  - People Affected by a Loved-ones Suicide (PALS) Support group
  - Local Outreach to Suicide Survivors (LOSS) Team
- Veteran Support through the Warrior's Journey Home Healing Circle
- Coordination of the two-county Crisis Intervention Team (CIT) training for law enforcement personnel.

Our programming is designed to encourage participants to socialize, to develop friendships, work on their own health and wellness, and empower them to build a strong support system within the MOCA House program and outside of our walls. The Recovery Aides and Certified Peer Supporters educate participants on skills that will support their individual recovery process and assist them in the process of developing meaningful activities that are appropriate for their stage of recovery. The Certified Peer Supporters are persons with lived experiences who mentor and guide others in their personal recovery after having completed 16 hours of on-line coursework and 40 hours of classroom learning, and passing a state test. Our two main Recovery Aides have completed this program and are certified.

- **Information about the tools you use to measure outcomes**

We use self-report surveys to measure growth and satisfaction with the MOCA House Recovery Program. The surveys measure satisfaction with the program and major changes in conditions by the program attendees. In addition, we use measurements with the evidence-based programs. These surveys all provide information about life satisfaction and functioning.

- **Dialogue about the challenges you face in measuring the success of the program**

The challenge we face in measuring the success of the program is that the surveys are self-reports. Our attendance is fluid, and we are only able to capture information from persons attending during the time the survey is conducted. Administering the surveys is often challenging and time consuming; staff and volunteers must assist those who have reading and writing difficulties. Tabulating the data is work intensive.

- **Specific information about the recorded outcomes you achieved last year**

The targeted outcomes for MOCA House Program are:

- 80% of program participants will actively involve themselves in recovery as shown by staying out of the hospital, not using the emergency room, have less crisis situations, and participating in community (i.e. volunteer work, employment, etc.);
- 80% of program participants will show reduction in negative emotional and behavioral conditions such as depression, anxiety, isolation, and stress.
- 80% of program participants will show increase in happiness, self-image, and social interaction
- 80% of program participants will express satisfaction with MOCA House programs (art, socialization, nutrition, skill development, etc).

The graphs below clearly show we achieve these targeted outcomes:

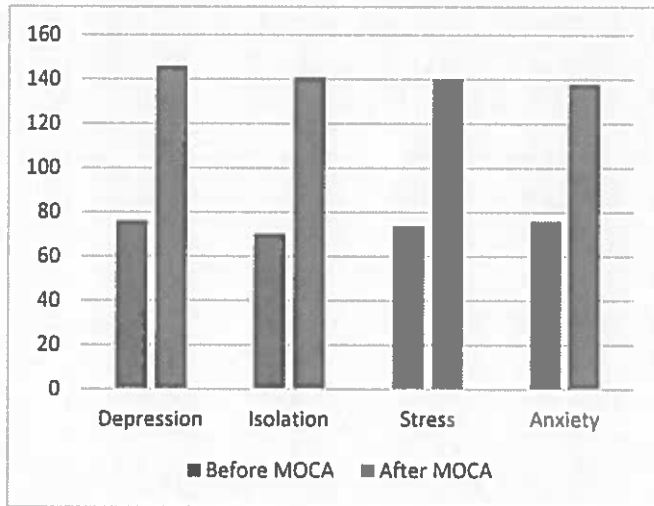
A total of 35 surveys were completed (approximately 50% a month of attendees). Results show:

- Improved knowledge and skills in wellness and recovery (staying out of the hospital, learning coping skills, peer support and involving self in their own recovery);
- Improvements in Emotional and Behavioral Regulation;
- Reduction in Symptomology;
- And, satisfaction with program

**Ability to Manage Depression, Isolation, Stress and Anxiety Before and After MOCA House Involvement**

Scores show improvements in the management of all of these categories rated (depression, isolation, stress and anxiety). In this survey question, the lower numbers indicated higher levels of depression, isolation, stress, and anxiety. Higher numbers indicated better management of these symptoms. (graphs 1.1 and 1.2).

1.1



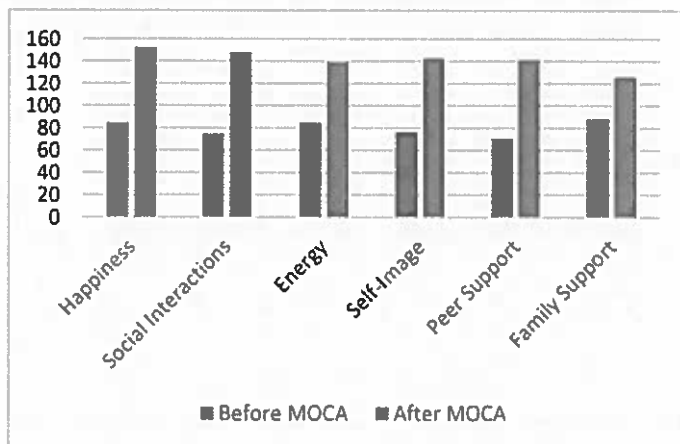
1.2

	Before MOCA	After MOCA
Depression	2.2	4.3
Isolation	2.1	4.1
Stress	2.2	4.1
Anxiety	2.2	4.1

**Support Systems and Emotional Regulation**

Notable ***improvements*** were made in peer support, family support, happiness, self-image, as well as an increase in social interactions within the organization and in the community and in energy levels of the participants. In this survey question, the lower numbers indicated lower emotional regulations and the higher numbers indicated an improvement (graphs 2.1 and 2.2).

2.1

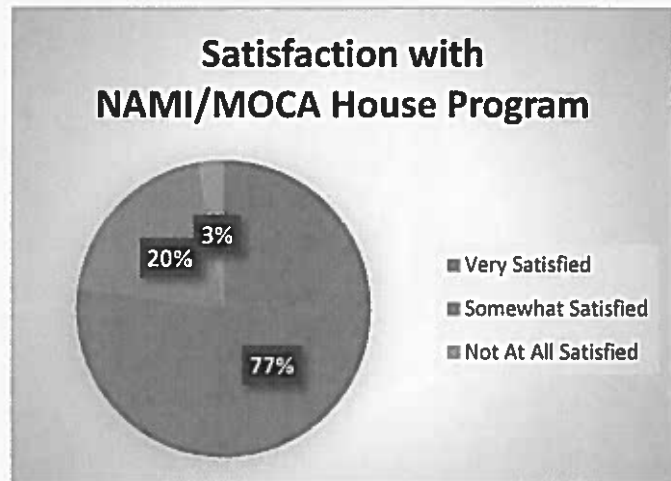


2.2

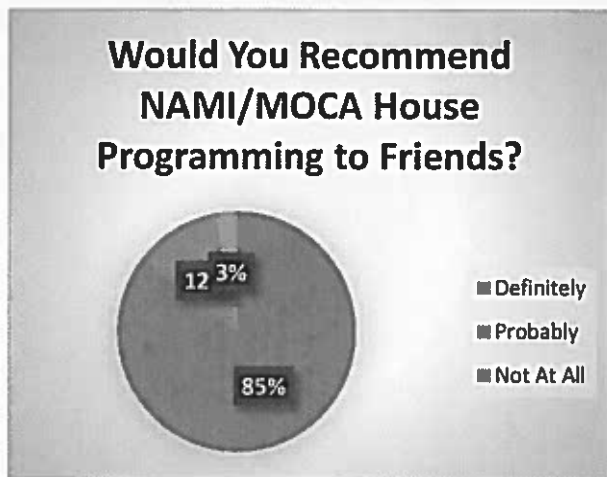
	Before MOCA	After MOCA
Happiness	2.5	4.5
Social Interactions	2.2	4.4
Energy	2.5	4.1
Self-Image	2.3	4.2
Peer Support	2.1	4.3
Family Support	2.7	3.8

### Satisfaction with the Program

Participants were asked: "Overall, how satisfied are you with the support and education that NAMI/MOCA House Program provided for you?" Surveys showed that 77% of participants are very satisfied with the program.



### Would You Recommend NAMI/MOCA House Programming to Friends?



### Recommendation to the Program

Surveys showed that 85% of our participants would definitely recommend NAMI programs and MOCA House to friends

- **Discussion of whether or not your outcomes met, exceeded or fell short of your desired outcomes**

These graphs clearly show that 100% the individuals completing the surveys show improvement in all areas.

Beyond that, it is somewhat challenging to respond to this as requested since we have people who attend daily (on different days), and ones who attend various times during the week: this varies tremendously.

In FY-2017 we:

- Served 175 unique individuals (23 from OAUW zip codes) and recorded 3256 visits in the fiscal year.
- We average anywhere from 10-20 persons per day, yet some days we have up to 35 people attend
- Averaged 54 unique individuals attend MOCA House program each month
- Recorded 3256 visits to the MOCA House program in FY-2017

We currently have persons attend once per week, twice per week and so on. It is difficult to determine the number of attendees on any given day.

Another interesting fact is that in this year, we had significant changes in who attends the program and how often. In FY-2016 there were several individuals who attended the program all 5 days per week and we recorded 4274 total visits that year. Of those persons 5 had to stop attending due to health problems, 7 people became employed and can no longer attend, 3 people moved out of state, and 2 persons died of age and health related illnesses. This significantly affected our reported attendance numbers. We are now serving a population that is very early in recovery and do not attend as regularly.

The Board of Directors and staff understand the flow of change and are satisfied with the outcomes and improvements of the participants as a result of the MOCA House programming. Participants repeatedly describe receiving positive support from staff and peers. They appreciate the opportunities from various programming that assist them in learning, growing and changing in their recovery process.

### Program Outputs

**11. Define a unit of service. If it is not possible to define one unit, please state why.**

Remember that whatever the method of measurement, you are consistent from year-to-year.

We define a Unit of Service as being equal to one hour per consumer served per day.

**12. Complete the following if the agency is seeking United Way funding for this program.**

Fiscal Year	Number of Clients in zip codes 44667, 44618, 44645	Number of Clients in all of Wayne/Holmes Counties	Clients on a Waiting List
2016 Actual	19	128	0
2017 Actual	23	175	0
2018 Projected	5 additional	200	0

The numbers in this chart are documented in the above section addressing the change in the group that is served.

**13. Unit Cost: Please explain changes either up or down in your cost.**

Fiscal Year	Individuals or Units of Service	Total Cost of Program	Unit Cost (Cost/Units)
FY-2016 Actual	19 Individuals (OAUW zip codes)	\$127,926	Avg 18 participants daily at \$5.38 per hr.
FY-2017 Actual	23 Individuals (OAUW zip codes)	\$158,352	Avg 25 participants daily at \$6.60 per hr.
FY-2018 Projected	5 additional Individuals in OAUW zip codes	\$191,155	Avg 28 participants Daily at \$12.27 per hr.*

**\* A note related to our FY18 Unit Cost:**

- At the beginning of FY17, NAMI lost the services of an individual paid by Mature Services; a replacement for these hours is now paid by NAMI through funding from the MHRB for a part-time Peer Supporter position in FY18.
- NAMI also started health insurance coverage for those persons working 30 or more hours per week.
- Our building/maintenance expenses have gone up in the new facility.

**14. Individuals served** Last fiscal year (actual): 23 persons from Orrville Area United Way zip codes  
 This year (projected): 28



## Client Demographics

15.

	<b>NUMBER</b>
<b>Types of Clients: Individuals</b>	175
Information & Referral, Brochures	1500
Organizations	8 Orrville Area

PLEASE COMPLETE THE INFORMATION FOR INDIVIDUAL CLIENTS ONLY		
<b>Age Group:</b>	Under 5	0
	6 thru 12	0
	13 thru 17	0
	18 thru 34	42 = 24%
	35 thru 54	77 = 44%
	55 thru 64	47 = 27%
	65 thru 74	7 = 4%
	75 thru 84	0
	85 and over	0
	Unknown	2 = 1%
<b>TOTAL INDIVIDUALS:</b>		<b>100%*</b>
<b>Gender:</b>	Male	66
	Female	109
	Unknown	0
<b>TOTAL INDIVIDUALS:</b>		<b>175</b>

175	NUMBER		NUMBER
<b>Household Income:</b>		<b>Ethnic/Racial Background:</b>	
\$0 thru \$11,999	149	White	163
\$12,000 thru \$14,999	8	Black or African American	3
3 \$15,000 thru \$24,999	6	Hispanic or Latino	1
\$25,000 thru \$49,999	3	American Indian or Alaska Native	4
\$50,000 thru \$74,999	0	Asian	1
More than \$75,000	0	Native Hawaiian or Pacific Islander	0
Unknown	2	Unknown	3
<b>TOTAL INDIVIDUALS:</b>	<b>175</b>	<b>TOTAL INDIVIDUALS:</b>	<b>175</b>

\*NOTE: All TOTALS should be the same number

**Orrville Area United Way  
Supplemental Agency Questions**

NAMI Wayne & Holmes Counties

*Agency Name*

September 7, 2017

*Date*

*Please check the appropriate box in answer to each question.*

	Yes	No	Don't Know
Does the agency have checks/balances and distribution of responsibilities such that tasks such as opening mail, paying bills, signing checks, bookkeeping, producing internal financial reports do not rest in the hands of too few persons?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have the board and top administrative officers discussed/reviewed/agreed upon what is appropriate in terms of division of these responsibilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the agency have a board approved Fiscal Policy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Did the auditor meet with the board and top administrator to discuss audit results?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the board conduct an annual evaluation of the top administrative officer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the evaluation results in written form?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the agency have written by-laws to which they adhere?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the board and/or a Financial Committee or Executive Committee review complete financial statements monthly including cash flow statements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the agency goals/objectives/plans in written form?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do the agency by-laws/guidelines specify a length of term for board members?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are board members required to rotate off the board for some minimum amount of time upon completion of some maximum time of service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the agency currently compliant with guidelines for submitting an Audit including the management letter, 990, Agency Agreement, and Verification of Registration with the State of Ohio Attorney General's Office to United Way?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
What percentage of your Board financially supports your agency?	100%		

Beverly Richards & Kate Ertl, Board Co-Chairs

*Governing board representative (name, title)*

Helen Walkerly, Executive Director

*Administrative official (name, title)*



## NAMI Wayne and Holmes Counties Revenue and Expense

Ordinary Income/Expense	FY2016 Actual	FY2017 Projected	FY2018 Proposed
<b>Income</b>			
<b>5000 · Rev direct Contributions</b>			
5005 · Donations, Appeal Letter	17,285	16,825	18,000
5010 · Donations, Fuel	3,583	-	1,300
5015 · Donations, General	7,686	3,356	3,400
5020 · Donations, LOSS	-	574	
5025 · Donations, MOCA	2,513	2,903	2,000
5026 · Donations, MOCA Activities	401	80	-
5030 · Donations, CIT	2,450	1,833	1,450
5035 · Donations - PALS	570	102	-
5039 · Donations, Warriors' Journey	-	-	-
5040 · Donations, Walk	17,644	24,570	20,000
5042 · Donations, Pizza Fundraiser	3,340	2,361	1,800
5043 · Donations, Bob Evans	90	-	-
5045 · Art Auction	-	5,421	5,500
<b>Total 5000 · Rev direct Contributions</b>	<b>55,563</b>	<b>58,025</b>	<b>53,450</b>
<b>5100 · Donated Goods &amp; Services</b>			
5120 · Donate Use of Facilities	3,191	1,106	
<b>Total 5100 · Donated Goods &amp; Services</b>	<b>3,191</b>	<b>1,106</b>	
<b>5200 · Revenue non-govt Grants</b>			
5210 · Laura B. Frick Charitable Trust	2,500	-	-
5215 · Health and Wellness Grant	4,502	5,276	6,000
5217 · LOSS Team Grant (OSPF)	1,000	313	-
5218 · The Margaret Clark Morgan Found	60,681	15,056	45,097
5220 · Noble Foundation	101,162	20,313	20,000
5221 · Noble Foundation-Leadership	-	4,387	6,949
5250 · Wooster Rotary/WJH	1,100	50	1,200
5251 · Campus Safety Grant/QPR		2,850	-
5200 · Revenue non-govt Grants - Other	2	-	
<b>Total 5200 · Revenue non-govt Grants</b>	<b>170,946</b>	<b>48,245</b>	<b>79,246</b>
<b>5300 · Revenue Indirect Contrib</b>			
5310 · Orrville Area United Way	15,000	15,000	15,000
5320 · United Way Wayne & Holmes	3,012	2,500	15,000
5330 · Affiliated Organizations	1,169	759	300
5350 · Interest	163	168	156
<b>Total 5300 · Revenue Indirect Contrib</b>	<b>19,343</b>	<b>18,427</b>	<b>30,456</b>
<b>5400 · Revenue, Govt. Grants</b>			
5410 · MHRB	90,568	90,568	90,568
5415 · MHRB-Peer Supporter		13,333	18,250
5420 · MHRB/CIT	450	450	450
5430 · MHRB - Peer Support Mileage	60	362	-
5400 · Revenue, State Govt. Grants	63,267	-	
<b>Total 5400 · Revenue, Govt. Grants</b>	<b>154,345</b>	<b>104,713</b>	<b>109,268</b>
5900 · SPC	2	1	1,000
New Grants & Donations - Van Acquisition			40,000
<b>Total Ordinary Income</b>	<b>403,390</b>	<b>230,518</b>	<b>313,420</b>

## NAMI Wayne and Holmes Counties Revenue and Expense

	FY2016 Actual	FY2017 Projected	FY2018 Proposed
<b>Expense</b>			
6000 · Payroll Expenses	139,051	151,401	181,272
66900 · Reconciliation Discrepancies	-	(0)	-
7100 · Programming	6,282	8,021	9,120
7105 · Advertising & PR	191	914	725
7115 · Conferances & Mtgs	251	298	500
7120 · Computer Tech&Sply	5,790	961	1,000
7130 · Janitorial Supplies	1,764	570	775
7135 · Interior Upgrades & Maint	7,029	1,018	700
7140 · Membership Dues	325	365	330
7145 · Member Trans(Cab Pass)	200	600	1,000
7150 · Office Expenses and Supplies	3,395	615	1,000
7155 · Postage & Shipping	352	364	500
7160 · Printing & Publications	808	65	680
7165 · Travel & Mileage	706	1,615	4,050
7500 · Grant Expenses			
7501 · FaithNet Expenses	-	131	125
7505 · Health and Wellness Expenses	2,682	2,415	6,000
7510 · Campus Safety QPR	2,570	-	-
7550 · Wooster Rotary - Veterans Event	1,100	-	-
<b>Total 7500 · Grant Expenses</b>	<b>6,351</b>	<b>2,547</b>	<b>6,125</b>
8000 · Transportation Expense	9,255	10,428	11,292
8010 · Vehicle Cost	-	-	40,000
8100 · Depreciation	6,741	5,522	3,950
8200 · Rent	4,091	-	-
8250 · Rent-ACP-NAMI	11,449	-	3,000
8300 · Utilites	2,800	-	-
8350 · Utilities, 2525	3,591	4,448	5,300
8900 · Administrative	4,781	3,949	4,740
8915 · Directors & Officers Liab	1,312	1,150	1,200
8940 · Ins-Property & Casualty	893	1,084	1,100
8941 · Insurance, Umbrella	752	752	752
8950 · Professional Fees	3,500	4,000	4,000
8971 · Loss on Disposal of Assets	5,606	-	-
9000 · Fundraising Expenses	3,412	3,017	3,500
9900 · Suicide Prev Coalition Exp	4,486	742	1,000
<b>Total Expense</b>	<b>235,165</b>	<b>204,444</b>	<b>287,611</b>
<b>Net Ordinary Income</b>	<b>168,225</b>	<b>26,074</b>	<b>25,809</b>
<b>Other Income/Expense</b>			
Other Income- Wayne County Community Foundation			
4000 · Non-Operating, Capital Fund	29,283	5,985	-
4050 · Non-Operating, Operating Reserve	1,245	3,544	3,200
<b>Total Other Income</b>	<b>30,529</b>	<b>9,529</b>	<b>3,200</b>
Other Expense-Wayne County Community Foundation			
8800 · Non-Operating Expenses			
8810 · WCCF Admin Fee, Capital Fund	278	133	150
8820 · WCCF Admin Fee, Operating Resv	102	163	150
<b>Total Other Expense</b>	<b>380</b>	<b>296</b>	<b>300</b>
<b>Net Other Income</b>	<b>30,148</b>	<b>9,233</b>	<b>2,900</b>
<b>Net Income</b>	<b>198,373</b>	<b>35,307</b>	<b>25,809</b>

**Major Acquisition Planned**

12 passenger Van

40,000.00

**Note:** Since preparing the budget for FY18, NAMI has found a previously owned van can be obtained for between \$25,000-\$30,000. Remaining funds will be utilized towards that purchase.

## NAMI WAYNE AND HOLMES COUNTIES

### FY18 BUDGET NARRATIVE – ORRVILLE AREA UNITED WAY

NAMI Wayne and Holmes Counties is settling into its new home. We are extremely grateful to the community, foundations, and agencies without whose support the acquisition of a building would not have been possible.

The larger sums of money in both income and expense shown in FY16 are attributable to the building acquisition and additional expenses for furnishings.

#### Revenue

5000 - The community consistently supports NAMI's efforts in donations and fundraising. The WALK for Wellness Teams were exceptional this year exceeding expectations. NAMI also held its first Art Auction selling items made by the MOCANS. While another had been planned for FY18, it has been changed to a biennial event because of the time needed to produce enough items to sell. Instead of the Art Auction, NAMI is participating in a Holiday Shopping Extravaganza to be held in Orrville on November 19, 2017.

5200 – Members of the community have graciously continued to fund the Health and Wellness Program to educate the MOCANS on diet and exercise. An exercise program is provided by YMCA Silver Sneakers or by a Recovery Aide. Wooster Hospital Dietary department or the Supplemental Nutrition Assistance program are in-house weekly to discuss making good choices and cooking nutritional meals.

The Margaret Clark Morgan Foundation Grant received in FY16 provided for the necessary expenditures related to moving. Furnishing the additional space, updating printed materials and web changes are nearing completion and funds have been completely expended in FY18.

The Noble Foundation continues to fund the Van Transportation Program and has also contributed a one-time grant for leadership transition.

Wooster Rotary/Warriors' Journey Home – Proposed FY18 funds are from a grant provided by Wooster Rotary for a Warriors' event in FY16. All the funds have not been expended and are set aside for their use.

5300 - Orrville Area United Way is consistent in supporting our purpose and we are grateful. While the United Way of Wayne and Holmes Counties was asked to meet the same level of funding as Orrville, it has declined to do so.

5400 – The Mental Health and Recovery Board is supporting NAMI and MOCA House with additional funding for a part-time Peer Supporter position. The peer supporter meets people while they are in-hospital care providing them with information and resources necessary to transition back into the community.

Funds from the State of Ohio utilized for the purchase of the building in FY16 will not be needed again.

5900 – SPC-Suicide Prevention Coalition – This group functions under our umbrella, but makes their own decisions as to grants and expenses for the year. The income in fiscal years 2016 and 2017 is for bank interest on their account.

New Grants – Funding needed in FY18 to pursue the replacement of our van. That is our biggest need right now.

## **FY18 NAMI Budget Narrative – Page 2**

### **EXPENSE**

6000 - Payroll Expenses have increased with MHRB funding a part-time peer supporter position. NAMI has also found it necessary to offer health insurance to attract and keep employees.

7100 – MOCA House is our largest program. NAMI has started providing our participants with lunch on Friday. The week finishes with a good meal, companionship, and spirituality if they wish to participate.

7105 – Advertising and PR – Expenses increased for FY17 because of additional advertising.

7115 – Conferences and Meetings – NAMI receives scholarships as much as possible to offset expenses.

7120 – Computer expenses in FY16 were high because of grants to upgrade our system and then moving to a new location.

7130 – Janitorial supplies are running higher because of the additional restrooms and space to maintain.

7135 – Interior upgrades and maintenance is expected to be routine now. Most upgrades are finished.

7145 – Cab Passes are necessary for those persons working part time or attending evening classes when van transportation cannot be utilized. This has increased because of our location. However, the new location puts them in closer proximity to the counseling centers utilized by our participants.

7160 – Brochures and printed materials were revamped and restocked after NAMI's move in 2016 and did not need restocked 2017.

7165 – Travel & Mileage has increased with a Peer Supporter making in-hospital visits. This is funded by The Mental Health and Recovery Board.

7500 – Health and Wellness is on-going MOCA House programming. The **Campus Safety Grant** has been completed and remaining **Wooster Rotary Grant** funds will be utilized by Warriors' Journey Home at their discretion.

8000 – Transportation expense – This is all the costs related to our van transportation except payroll. Costs are increasing because NAMI is running more miles

8010 – Cost of a new van for FY18. The cost of a used van should be under \$30,000 and will provide us with the van transportation needed.

8200 – Rent no longer paid.

8250 – Anazao Community Partners and NAMI established a joint bank account to pay shared building expenses. No additional funds were needed in 2017.

8350 – Utilities have increased because of the size of the space we now occupy.

8971 – Loss on Disposal of Assets – Assets not totally written off at the College Avenue address; some of this was because of the replacement of computers with grant funds.

9000 – Fundraising – NAMI has increased the number of fundraising events. This dollar amount includes the cost of pizzas which are resold.

9900 – The Suicide Prevention Coalition makes the decisions using their own funds.

## **Grants & Collaborations**

**Orrville Area United Way – Complete this form for each applicant program**

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Date: September 7, 2017

Agency: NAMI Wayne and Holmes Counties

Program: MOCA House Recovery Program

Please respond in writing to the following questions:

1. What would happen if your program were to disappear?

People with severe and persistent mental illness would not have a place of safety to attend where they feel motivated, experience the optimism, caring and acceptance that is provided in this program.

2. What would happen if you were not to receive the requested amount?

We would have to cut our staff and program hours

3. Specifically, how would decreases in your grant impact your programming:

- a. 25% decrease? Cuts to staff and program hours
- b. 50% decrease? Severe cuts to the Program Hours
- c. 75% decrease? Very severe cuts to the program/transportation

4. What other organization/s provide/s the same or similar services/programs?

None in Wayne and Holmes Counties

5. Specifically, how are you collaborating with other agencies/organizations?

We have other agencies come in and make presentations, exchange referrals, and we make presentations to other agencies.

6. What services/programs for which you are requesting support are complementary services in collaboration with other entities?

MOCA House program is a natural referral for Case managers and clinical staff to make to further support their clients to avoid isolation and stay on a path of recovery.



## NAMI Wayne and Holmes Counties

### Board of Directors – Attendance July 2016- June 2017

Board Member	Term Ending	Attendance (FY2017)
Beverly Richards	2017	July, Aug, Sept, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May, June
Kate Ertl	2017	July, Aug, Sept, Oct, Nov, Dec, Jan, Mar, Apr, May, June
Rita Roberts	2019	July, Aug, Sept, Oct, Dec, Jan, Feb, Mar, May, June
Judith Geiser	2019	July, Aug, Sept, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May, June
Brittany A. Bullard	2017	July, Aug, Sept, Oct, Nov, Dec, Jan, Feb, Mar, Apr
Sarah M. Ecker	2019	July, Aug, Sept, Oct, Jan, Feb, May, June
James Gentry	2020	July, Aug, Sept, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May, June
Bruce Hendrick	2017	July, Aug, Sept, Nov, Dec, Feb, Mar, Apr, June
Brian Krebs	2017	July, Aug, Sept, Oct, Nov, Dec, Jan, Mar, May, June
Joseph Messner	2017	July, Aug, Oct, Nov, Dec, Feb, Mar, Apr, June
Lisa Rumbaugh	2017	Aug, Oct, Nov, Dec, Jan, Feb, May, June
Ivan Stutzman	2018	July, Aug, Sept, Oct, Nov, Dec, Jan, Feb, Mar, Apr, June

Eight (8) of our fifteen (15) Board of Directors are, or have been, consumers of mental health services.